

Town of Lyme
Board of Selectmen
Minutes for June 2, 2011

1. At 8:00 AM Charles opened the meeting. The following attended part or all of the meeting: Charles Ragan (chair), Simon Carr (member), Richard Vidal (Member), Dina Cutting (Administrative Assistant), Shaun O'Keefe (Police Chief), Patty Jenks (Town Clerk), Lance Goodrich (Transfer Station Superintendent), Diana Calder (assessing) and Dave Robbins (Zoning Administrator).
2. Lance came in to discuss the transfer station: He was concerned that the Board was stopping the informal 'swap shop'. There was a discussion on this and the Board agreed that the present method whereby Lance charge fees for items being disposed of but held them out of the dumpster for a week on the possibility of someone making use of them was acceptable and should continue. The concern was about people advertising such materials on the listserv and this should not be done. The Board also discussed supervision of the transfer station and agreed that any concerns should be brought to Lance's attention directly either by memo or at Selectboard meetings.
3. The following administrative matters were discussed and actions taken:
 - a. The minutes of the meeting of May 26th were approved as submitted.
 - b. There was no manifest.
 - c. Simon reported on the Heritage Commission meeting of Tuesday May 31. Ray Clark had been appointed chair and Adair Mulligan, vice-chair. They will be meeting monthly on the fourth Tuesday of the month. Simon clarified that the main purpose of the Commission will be to generate a register of historic structures in town that may be referred to by the Zoning Administrator when considering building permits. This would be advisory only. Patty said she had a book created at the time of the bicentenary celebrations that listed a lot of information on the historic structures.
 - d. Charles reported on the Capital Improvement Program Committee of Wednesday June 1. They will be meeting weekly on Wednesdays and hope to have the Program completed before Budget Committee meetings start.
 - e. The Board considered the site plan review documents for the Lyme Inn that will go to the Planning Board next Thursday. They agreed to notify the applicants that the operating hours were under the jurisdiction of the Planning Board, not the Selectboard, and that they should include this change in their application.
 - f. There had been complaints on the gap in the roadway on the Vermont side of East Thetford Bridge. The Board asked Dina to contact DOT in respect of this.
4. River Road:
 - a. Simon and Shaun reported on the meeting with Commissioner Ray Burton, Rene Pelletier (DES), Steve Couture (DES), Richard Roach (Army Corps of Engineers), and Bill Rossignol (Holden). It had been made very clear that there were no funds available for any

repair. Their advice had been that the most sensible course would be to move the road and stabilize the bank. It was also emphasized that we could not undertake work into the river. They considered it would be inadvisable to re-open the road as a single lane but recommended that the Board take advice on this matter from DOT.

- b. The Board reviewed and signed a letter to go to all residents giving an initial explanation of the issues and notifying them of a public meeting scheduled for Wednesday, September 14.
 - c. The Board agreed that they would investigate all the possible options through the summer and work with Holden in developing suitable information for the public meeting.
5. David and Diana came in to discuss the issues in tracking changes to buildings and the issues this raised both for assessing and permitting. Diana uses the issue of permit as a means re-assessing a property. However, she also allows a percentage for depreciation on a property and has no means of tracking this when a property is renovated to a new but comparable standard. Part of this issue is loose wording within the zoning ordinance and there was a discussion on methods to address this. David pointed out that the primary purpose of the ordinance was zoning and that it might be desirable to develop a separate building ordinance. The Board agreed that:
- a. Any potential construction should be treated as requiring a building and zoning permit. Once submitted, David may then review and determine the actual necessity for the permit. If he considers there is no necessity then he will be able to document this and still give Diana a 'heads-up' on renovation work.
 - b. Any decisions from the ZBA should be included with a building and zoning permit.
 - c. Shaun should check on construction dumpsters during his drives through town and notify David of these. David will then be able to check whether permits have been issued and follow up on those without permits.
 - d. David will prepare a draft interpretation document concerning the permitting section of the zoning ordinance.
6. David updated the Board concerning a specific permit he was planning to issue.
7. At 9:36 AM Simon and Richard seconded that the Board go in to non-public session under the authority of RSA 91-A:3 II(c) matters which could affect the reputation of a person. The motion passed by unanimous roll-call vote. Charles, Richard, Simon, Dina, Diana and David attended the non-public session.
- a. The Board discussed an anonymous letter.
 - b. The Board returned to public session at 9:53 AM.
8. The meeting adjourned at 10:22 AM.

Simon Carr

Recorder